

## HONORARY AWARD

**Purpose:** this Award is assigned to candidates that have provided exceptional contribution to the science and technology state-of-the-art or outstanding service to humanity in the IEEE's designated fields of interest.

**Prize:** the Award consists of 500 € and a plaque.

**Eligibility:** any person who accomplished outstanding contribution to science and technology state-of-the-art or service to humanity in IEEE's designated fields of interest.

**Basis for judging:** in the evaluation process, the following criteria are considered: evidences of substantial significance of achievement, originality, impact on society, impact on the profession. The quality of the nomination is also important.

**Presentation:** one Award will be given per year; it will be announced and presented at the annual IEEE Italy Section International Forum on Research, and Technology for Society and Industry (RTSI). No Award will be given if no qualified candidate is nominated.

**Deadline:** the Nomination Form and a minimum of three, maximum of five endorsement letters need to be sent to the Secretary of the IEEE Italy Section ([giambattista.gruosso@polimi.it](mailto:giambattista.gruosso@polimi.it)) by June 1, 2017.

**Selection Committee:** the Award Selection Committee is composed by: IEEE Italy Section Award Committee Coordinator, IEEE Italy Section Chair, IEEE Italy Section Vice-Chair, IEEE Italy Section Past-Chair, IEEE Italy Section National Association Liaison Committee Coordinator, IEEE Italy Section Secretary.

The result of the selection procedure will be notified to the nominators and the awardee by the IEEE Italy Section Secretary by July 15, 2017.

**Nomination validity:** the nomination may remain valid for a two-year period after the submission, at the request of the nominator.

## HONORARY AWARD

### Eligibility, Selecting Criteria

**Candidate eligibility:** any person may be nominated for this Award with the following exceptions:

- Members of the IEEE Italy Section EXCO.
- Members of the IEEE Italy Section Award Committee.
- Honorary Award recipients cannot be awarded an IEEE Italy Section Technical Award for the same accomplishment in the same or next years; IEEE Italy Section Technical Award recipients may be elevated to the Honorary Award in a future year.
- An Award recipient is ineligible to receive two IEEE Italy Section Awards in the same year.
- Deceased persons (exception: an Award may be presented posthumously if recipient's death occurs after the nomination)
- Self-nominations

**Nominator and endorser eligibility:** any person may nominate or endorse a candidate for an IEEE Italy Section Award, regardless of IEEE membership, with the following exceptions:

- Members of the IEEE Award Committee
- the nominator may not act as an endorser

**Selecting Criteria:** the following criteria are employed when selecting the Award recipient:

- Leadership in field
- Breadth of work
- Achievement in other fields
- Inventive value of scientific achievements (patents)
- Individual vs. group contribution
- Publications and their quality
- IEEE Society activities and honors
- Quality of nomination
- Quality of endorsements

The nomination and endorsements should be as specific, accurate, and complete as possible. It is imperative that the true merits of the candidate be conveyed through verifiable evidences. Keep in mind that those involved in the selection process may have no personal knowledge of the candidate, and will lean heavily on the nomination content to make reasonable judgments.

## HONORARY AWARD

### NOMINATION FORM with Guidelines (**all fields are mandatory**)

- 1. Candidate information:** provide complete name of candidate, not initials. Avoid abbreviations. Provide complete and accurate business title and affiliation. The listed address, and email address, may be for business or personal use. Entering the candidate's IEEE Member number if any.
- 2. Higher education:** list a maximum of four degrees. Include the institution name, location, degree, year conferred, and any honors. Denote honorary degrees as (H).
- 3. Principal employment:** Begin with candidate's present occupation followed by relevant, previous career experience. Indicate name of employer, positions held, year(s), and a one-sentence description of the candidate's responsibilities. If necessary to accommodate space limitations, cite only principal positions.
- 4. Principal honors:** Cite the candidate's four highest honors, including IEEE and non-IEEE recognitions. These can include awards, recognitions, volunteer positions of leadership, etc.
- 5. Most significant publications, programs, products, and patents:** Cite a maximum of eight evidences of accomplishment relevant to the nomination. Include the name of the item, date published or announcement, name of the publication or event, and/or patent numbers.
- 6. Proposed citation:** consider the citation as it will be used in written correspondence, verbal presentations, and to audiences outside the technical discipline of the award. The proposed citation should:
  - be complete, correct, and succinct;
  - be concise, approximately 15 words in length (maximum of 20 words);
  - avoid superfluous phrases, such as "outstanding," since the recipient's achievements must be outstanding to fulfill the requirements for the award;
  - avoid the word "invention" as evidence of discovery and/or invention may be difficult to prove;
  - avoid references to specific companies and organizations;
  - avoid specifying gender in the citation;
  - avoid the inclusion of the name of a particular country (exception: cases where the candidate's work is especially recognized);
  - may begin with the following phrases: "For contributions to (in)...", "For developments in ...", "For leadership of (in) ...".
- 7. Specific accomplishments** (maximum 600 words): the accomplishments discussed in this section should be relevant to the scope of the award for which the person is being nominated. Name specific accomplishments the candidate has made over the course of his/her career or project related to this award.
- 8. Economic, technical, professional, or societal impact of contributions** (maximum 400 words): this section should specifically describe the importance and long-term impact of the contributions and accomplishments described in the previous section. This

## HONORARY AWARD

is a required field. Cite specific examples of the long-term impact of the candidate's achievements.

**9. Endorsers:** list names, e-mails and affiliations of the endorsers. An endorser should be in a position to substantiate the candidate's contribution(s) by providing explicit details from personal knowledge. It is the nominator's responsibility to ensure that the endorsers submit the promised letters. The nominator may not act as an endorser and should not be listed in this section.

A minimum of three and a maximum of five endorsement letters, are required for each nomination. Endorsement letters must be submitted by the endorsement deadline directly to the IEEE Italy Section Secretary.

It is recommended that the nominator ensures the endorsers willingness to participate to the nomination. The nominator will not be able to view submitted endorsement letters, but the nominator can be informed of received or pending endorsement letters so he/she can send reminder emails as needed.

**10.Nominator information:** Business or personal contact information is accepted. IEEE member number if any.